

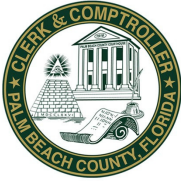
SHARON R. BOCK
Clerk & Comptroller
Palm Beach County

Official Records Project

ITN No. 09-101 Answers to Vendor Questions

**The following Clerk responses to vendor-submitted questions shall clarify
ITN No. 09-101 accordingly:**

Date Received	Vendor Question	Clerk Response
1. December 2, 2009	How many end users will require training on the clerk OR application (not including public researchers)? Of this total number of users, how many users are located at the branch remote offices?	For Recording, Record Services, Micrographics, and the branch operations approximately 150 clerks will require training. Currently, there is no recording taking place at the branch locations (this may change in the future); however, the OR system is used by the branch staff members (approximately 50 clerks) to check judgments, answer questions from customers, and verify information.
2. December 2, 2009	How many scanning stations are currently in production? What are the makes and models?	Currently there are 6 scanning stations which utilize Fujitsu 5750C scanners. The number of scanning stations and the equipment utilized is subject to change. An increase in the number of scanners will occur with the implementation of front-end scanning and eRecording for the general public, as well as the expansion of recording services to the branches.
3. December 2, 2009	How many receipt and label printers are currently in production? What are the makes and models?	Currently there are 33 receipt/label slip printers being used. The models are the Ithaca Series 90/90-Plus, Models 93PL and 94PL. This equipment is subject to increase with the expansion of recording services to the branch offices.
4. December 3, 2009	Does each of the four satellite branch locations offer all of the Official Records services defined in the ITN?	See answer to question #1.

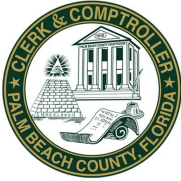


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5. December 3, 2009	Page 12, Item 1.6-19. Does the Clerk currently have a disaster recovery site?	Yes. It is located at the North West Regional Data Center in Tallahassee, Florida.
6. December 3, 2009	<p>Page 11, Item 1.6-4. This section requests acquisition and operating costs for 10 years for hardware and operating software.</p> <p>a. Is the proposer to provide a list of all hardware and operating software for the entire proposed system for 10 years?</p> <p>b. It is very hard to project the future costs of hardware. How is a vendor to propose the costs for the Clerk's technical support personnel?</p>	<p>a. Yes; value at current costs.</p> <p>b. Yes; value at current costs / FTE's.</p>
7. December 3, 2009	Does the Clerk have an enterprise Oracle and/or SQL server license?	Yes. Both are available.
8. December 3, 2009	<p>Would you provide a breakdown of the number of workstations required for the system and the functionality for each type? For example:</p> <p>a. Cashiering workstations?</p> <p>b. Scanning workstations?</p> <p>c. Indexing and verification workstations?</p> <p>d. eRecording workstations?</p> <p>e. Public workstations?</p> <p>f. Staff workstations used for</p>	<p>Cashiering – 40</p> <p>Index/Verify – 30</p> <p>Processing (Mail) - 5</p> <p>Cash Office Function– 7</p> <p>Admin/IT – 22</p> <p>Public Access – 19</p> <p>Scanning – 13</p> <p>(Clerks handling eRecording & Tax Deeds are included in the categories above)</p>



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	<p>public service?</p> <p>g. Any other workstations not listed above?</p>	
9. December 3, 2009	What is the total number of Clerk's staff that are assigned to Official Records that will be users for the system requested in the ITN?	See answer to question #1.
10. December 3, 2009	Would you provide the storage volume for OR images?	Currently the Storage volume contains 4TB for OR images.
11. December 3, 2009	Are you planning to add additional images through backfile conversion? If so, estimate the number of images to be added to the system through conversion?	Yes, there are approximately 3,012,000 images to be converted from microfilm.
12. December 3, 2009	Are you planning to use the existing automated redaction and automated indexing with the new application? If so, is it possible to obtain interface information for the interfaces for these systems?	Yes. We can arrange a call with our redaction and indexing vendor, but cannot provide documentation directly.
13. December 3, 2009	<p>ORIS 210. Please provide the following additional information relating to this DR requirement:</p> <p>a. When the county has a DR event that causes the systems to failover to the DR site how is the traffic redirected?</p> <p>b. Is the move accomplished via a load balance, move of IP addresses or some other</p>	<p>a. Traffic is redirected through the County Network by way of the FLR (Florida LambdaRail http://www.flrnet.org/).</p> <p>b. The move is accomplished via DNS Failover, VMWare SRM (Site Recovery Manger), and EMC RecoveryPoint.</p> <p>c. 10GB of bandwidth is shared between all applications.</p> <p>d. Automatic Failover (without user disruption) of applications and the</p>

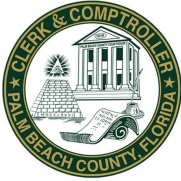


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	<p>method? Please elaborate.</p> <p>c. How much bandwidth is available between the DR site and primary site and how much will be available to the application?</p> <p>d. Could you elaborate on what you expect with "automated failover/fail back with the DR site"?</p>	<p>ability for those applications to reconnect to the redundant SQL Server or Oracle DB Server at DR.</p>
14. December 3, 2009	<p>There are many references to interfacing with the Clerk's Financial System in the Functionality Checklist. Can you provide additional detailed information about how you would expect this interface to work?</p>	<p>The real-time Web Services interface will send payment information from the OR system to the Clerk's Financial System (PeopleSoft v9.0) and return any exceptions.</p>
15. December 3, 2009	<p>ORIS 172. Could you provide details of what is desired by "seamless integration between ORIS and case management? Can you provide detailed interface information for the case management system?</p>	<p>Single sign-on. A CMS user will have access through CMS to required OR data (e.g. book and page number stored in CMS at time of recording). Integration will be through real-time Web Services.</p>
16. December 3, 2009	<p>ORIS 219. Could you provide information or a reference for the ShowCase management system?</p>	<p>ShowCase is Aptitude Solutions' Case Management System. This is the system the Clerk is currently implementing for Palm Beach County.</p>
17. December 4, 2009	<p>It is not clear whether the ITN requires a minimum of one (1) reference within the state of Florida or five (5) references within the state of Florida. Please clarify.</p>	<p>The requirement is for each prospective vendor to provide five (5) references within the state of Florida.</p>



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18. December 11, 2009	Is an on-site walk-through [of] the Recording Office being planned for vendors?	No; there is no plan for on-site walk-throughs at the Clerk's office.
19. December 15, 2009	Matrix Item #351: Would you want to resize the font at time of recording or as overall global setting for validation stamps?	Clerk requests the ability to set a standard font size but have the option to change the size of the font during the process of recording a document.
20. December 15, 2009	Matrix Item #383: Please elaborate on what you mean by "copy and duplicate screens".	In some instances, several documents are recorded with similar information (e.g. Multiple Notices of Commencement, N.O.C., may be recorded for work being done at a condominium project). Clerk desires ability to replicate the information entered on the first document (before it has been recorded in the system) on to other N.O.C.s. This would allow all of the N.O.C.s to be included on the same receipt. Examples of other documents where this feature would be useful are releases, liens, satisfactions of lien, and assignments.
21. December 15, 2009	Can you verify that the Clerk and Comptroller's office is open on December 31st, the deadline for delivery?	Yes; the Clerk's office is open on Thursday, December 31, 2009.
22. December 15, 2009	Does the Palm Beach County Clerk desire a County-hosted solution or a Vendor-hosted solution?	We desire a Clerk-hosted solution.